

# Booking Form



Party Organiser: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

(Confirmation of booking will normally be sent via email)

Type of event:

**Ticketed event:** YES / NO  
If yes please see terms and conditions.

Date of Trip

Departure Time

Please complete all sections below:

**Vessel Required:**

(Dependent on number of guests)

**Length of trip:**

**Number of guests:**

(Must be confirmed 2 weeks before sailing)

**Catering:**

**Dietary requirements:**

(Must be confirmed 2 weeks before sailing)

**Entertainment:**

**Arrival Drink:**

Any special requirements? \_\_\_\_\_

Stuart Line Cruises retain the right to cancel any trip due to adverse local conditions.

## LEGAL DECLARATION

I enclose a non-refundable deposit of £200.00 to reserve the above trip. I agree that the balance becomes due on the acceptance of the booking and must be paid two weeks before the trip. I accept that cancellations made within 14 days of the trip will be charged at the full rate. I accept that as the Party Organiser I am a point of contact for the Crew throughout the cruise and I am responsible for my guests. **I accept that any guest that has been drinking alcohol prior to boarding will be refused entry and that no alcohol may be brought aboard. Bag searches may be in operation.** I have read and understood the guidelines for private charter details on the reverse. I agree to pay for excessive breakages or damage caused during the hire at the discretion of the Boat Master.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please send completed form to: 5 Camperdown Terrace, Exmouth, Devon, EX8 1EJ  
Tel: (01395) 222144 | info@stuartlinecruises.co.uk | www.stuartlinecruises.co.uk

## Guidelines for Private Hire

- Stuart Line Cruises prides itself on providing unique venues for your celebrations, family meetings or social events. We will be happy to help you arrange a trip to remember and will do our best to ensure all your requirements are met. However, for your safety and the safety of your guests we have strict regulations to follow. Below are some guidelines that should help you organise your event and answer any questions you may have;
- A provisional booking is held for a maximum of two weeks. Your booking form with deposit must be returned within this time to secure the date. If you are unable to do this for any reason please contact us or your booking may be released to another party. Deposits are non-refundable except in exceptional circumstances. Cancellations made within 14 days will be charged at the full rate.
- You may choose to hire the boat only and arrange catering and entertainment yourself. Hire prices quoted in our leaflet and on our website are for evening hire only. Daytime prices are available on application. Evening cruises normally start from 5.30pm and finish no later than 11pm. Hire outside of these times is available on arrangement.
- Package prices are calculated based on a per head amount and are inclusive of the items stated in the description. **The price per head may increase if your numbers are lower than originally estimated.** Once final numbers and payment have been made we cannot make any alterations to your booking as catering and entertainment will have been ordered appropriately.
- Some ticketed events will be asked to provide their own security and may also be asked for a damages deposit. If you are bringing a lot of equipment then you may need to pay for extra hire time in order to set up/pack down.
- A confirmation will be sent to you upon receipt of your booking form and £200 deposit. This is normally by email. It will confirm the details of your party, the balance due and the due date. The balance due must be paid two weeks before your cruise.
- All our boats have cash bars on board and normal licensing regulations apply. No form of alcohol is allowed to be brought aboard the boat and any found will be confiscated. **Any guest that has been drinking alcohol prior to boarding will be refused entry.** Please ensure your guests know and understand this as there are no exceptions. No one believed to be under 18 years old will be sold alcohol. Please do not be offended if the crew ask for proof of age. Only drinks purchased from the on board bar may be consumed during a cruise (including soft drinks).
- We will be very happy to help you arrange a bar tab for your guests. The cost of this must be paid by the end of the evening.
- Guests are permitted to board a maximum of 15 minutes before departure. The boat will return to the dock with enough time for all passengers to have disembarked by the end of the hire time. If you require more time please let us know so the boat hire costs can be adjusted accordingly.
- Catering – our caterers can provide a wide variety of food from BBQs to Hog Roasts. They will take care of everything for you. You are welcome to provide your own catering but please note that neither boat has table coverings, plates or cutlery available so you will need to provide them. You will also need to ensure that food is cleared away before the boat docks and that all associated rubbish is taken with you. The vessel is normally available a maximum of 45 minutes before the departure time for set up; this is provided free of charge and additional time will be charged for at normal hire rates.
- Entertainment – we use a local company for all our Discos. You are welcome to arrange your own entertainment in the form of live music or your own disco. The vessel is normally available a maximum of 45 minutes before the departure time for set up; this is provided free of charge and additional time will be charged for at normal hire rates.
- Our vessels are safe and secure and we welcome well behaved children and dogs. However, we do expect them to be supervised and parents are reminded that they are responsible for their children at all times.
- Our vessels are capable of taking manual wheelchairs and disabled guests. All wheelchair users should have an aide or companion with them in case of emergency. Please ring to discuss your requirements in this area.
- **Stuart Line Cruises reserves the right to make alterations to a booking where necessary for the comfort and safety of crew and passengers.**
- Above all we want you to enjoy your time with Stuart Line Cruises. The crew of your boat will be happy to help you as much as they can and if you have any queries please do not hesitate to talk to them.